



March 17, 2020

Dear ATI Student:

As you are aware, today, March 17, 2020, Governor Sisolak issued an order for the closure of non-essential businesses for 30 days, beginning at noon on March 18, 2020.

Since news of the coronavirus disease (COVID-19) has been in the headlines, the Management Team of Advanced Training Institute (ATI) and its parent company MEC has been in communication with state regulators, Department of Education and its accreditors on transitioning on-ground students to online. In our preparations for distance education, we have made significant advances to the point where we feel confident that, beginning tomorrow, we can deliver the lecture portion of your education via online tools:

- All active students will receive an ATI email address with a dot.edu domain name which allow you to access all Microsoft Office 365 applications at no additional cost. This includes Word, Excel, PowerPoint and Teams. In addition to emails and SMS, Canvas will be our means of communications.
- All our content (curriculum) is being uploaded to Canvas, our Learning Management System (LMS).
- All classrooms will be equipped with webcams to allow instructors to stream lectures and record them, to enable you access and submission of assignments: (homework, quizzes, tests.) Your instructors will be delivering content through online delivery.
- We will still require you to document your attendance by logging into Canvas over the next 30 days.
- You will have the opportunity to take all the lab classes that are scheduled once the order to shelter in place is lifted by Clark County and is safe for our students to return to the building.

When we accepted your application to enroll at ATI, we considered three important factors: ability, motivation and commitment. We told you that only you can determine your commitment to your career. Well, this is a test of your commitment: whether you adjust and remain committed to a career that awaits you, or whether you use this unplanned and unexpected development to sidetrack you. It is up to you. The 30 days will quickly come and go. We are here, and we will remain open, to ensure that we support you through this temporary transition.

We will be providing constant updates, so be sure to stay in contact with your instructors and directors. My contact information is below:

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