



Student Catalog Addendum

This catalog addendum updates the Academic Readiness and Attendance Tracking subsections of the 2022-2023 Student Catalog, Rev 1-2022.

Wonderlic Testing Information

This catalog addendum updates and replaces the Wonderlic testing information included in the Admissions Procedures subsection of the Admissions section with the following information:

To qualify for admission to Advanced Training Institute, each applicant must take the Wonderlic Scholastic Level Exam (SLE) and achieve the minimum acceptable score of 13. If a minimum score is not achieved, three re-tests may be given within three months of the original test using an alternate test form. If a minimum score is not achieved within the maximum number of re-tests, prospective students must wait a year to attempt the Wonderlic Scholastic Level Exam (SLE) again. Note: The President has the discretion to waive minimum score requirements for the Wonderlic exam as deemed appropriate in his judgment. In such cases the President may require additional information from the student which may include but is not limited to the form of an interview, written statement, and/or other means of explaining the student's extenuating circumstances and/or demonstrating their aptitude for the program.

Attendance Tracking

This catalog addendum updates and replaces the Attendance Tracking subsection of the Attendance Policy in Catalog with the following information:

Instructors record attendance every class session, including all absences, tardies, and early departures. Attendance may be taken manually or students may be provided with instructions on how to record their attendance electronically. All attendance is recorded in the student information system (SIS) where it will be tracked by the school registrar.